

The Regular Meeting of the Board of Trustees of Pembina Hills School Division was held on September 23, 2020 at Regional Office. In attendance were Trustees J. Tuininga, W. Scinski, K. McElroy, J. Lefebvre and J. Comeau. Also, in attendance were Superintendent D. Garbutt, Secretary Treasurer T. Leigh, Assistant Superintendent, Education Services M. Thiesen, Director of Facilities T. Tyreman and Transportation Coordinator/OH & S E. Latawec. Joined by video-conferencing was Trustee J. Carson.

### Call to Order

Chair Tuininga called the meeting to order at 9:00 a.m.

### Acknowledge Statement

Chair Tuininga recited the acknowledgement statement from Administrative Procedure 60-20 Honoring First Nations, Metis and Inuit Culture.

### Amendments to the Agenda

The following amendments were made to the Agenda.

Add: Alberta School Employee Benefit Program (ASEBP) Trustee Report

Add: Westlock CONEX (Westlock and District Community of Networking Excellence)

Delete: Westlock and District Community Health Council Meeting

### Adopting the Agenda – September 23, 2020

7884/09/20 Moved by Trustee Lefebvre that the agenda be adopted as submitted and amended.

Carried

### Adopting the Minutes – Regular Meeting September 9, 2020

7885/09/20 Moved by Trustee McElroy that the Minutes of the Regular Meeting of the Board of Trustees of Pembina Hills School Division held on September 9, 2020 be adopted as circulated.

Carried

### Action Items

#### 1. Provincial Achievement Tests

Assistant Superintendent, Education Services Mark Thiesen spoke about the changes to Provincial Achievement Test (PATs) during the 2020/21 school year. Participation is optional, with the decision to participate residing at the school authority level. The gaps that occurred for some students after Learning-at-Home in spring of 2020 and the likely potential gaps caused by absenteeism in 2020-21 will provide incomplete and inaccurate data to “report to Albertans” and to assist in monitoring and improving student learning. Classroom assessments and division wide implementation of the

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Benchmark Literacy Assessments and Mathematics Implementation Programming Instrument (MIPI) will be more useful in providing teachers with accurate and actionable data to support student learning and improvement.

7886/09/20 Moved by Trustee Comeau that the Board does not administer Provincial Achievement Tests for 2020-21.

Carried

### Information Items

The following information items were presented:

1. Student Enrollment – down 435 (12%) students across the division
2. Alberta School Employee Benefit Program (ASEBP) – September 2020 Trustee Report
3. Terry Fox Run – varies by site, staying in cohorts
4. Cleaning Products at Schools
  - Was having difficulty getting disinfectant that are natural and safe for kids but found a different supplier and it's no longer an issue.
  - 5 pallets of hand sanitizer left from the province supply.
  - HVAC units are running 24/7 (costs will increase, especially in the winter).
5. Student Participation in Sports
  - We take our direction from Alberta Health and Alberta Education
  - Guidance for Sport, Physical Activity and Recreation states that there is a requirement for a 14-day waiting period between completing one sport and starting another. Administration has determined that it would be difficult to be in more than one sport and adhere to the 14-day waiting period and has made the decision to only allow students to play in one sport.
  - Recent media release by Dr. Hinshaw has contradicted the guidance so further clarification and direction from Alberta Health and Alberta Education is required and until this direction is received administration is sticking to the decision of one sport.
  - Everyone is doing their best to keep students safe.
6. Government of Alberta Occupational Health & Safety K-12 School Re-Entry Program
  - OH & S will be conducting an audit of schools across the province including Pembina Hills School Division.
  - They are looking at disinfection practices, hazard assessments, visitor logs, COVID response plans, physical distancing practices and staggered breaks
7. Award Presentations
  - Awards will take place with no public access and video will be available where possible.
  - Parent Teacher interviews will take place by scheduling phone calls or google meets. Parents are reminded that they are always welcome to schedule a meeting with a teacher throughout the year.

**8. Student Transportation**

- Registrations slow until end of August while parents decided whether to send students on the bus. Most parents have decided now but as weather begins to get colder more students will likely be taking the bus.
- Bus driver spares were used to fill positions from resignations and we are scrambling to fill routes if drivers aren't able to drive due to COVID symptoms. Parents may need to transport students if spare drivers can't be found. We are telling everyone we know that we are looking for bus drivers, trying to get the word out and get some spare drivers.

**Committee Meetings – September 9 to September 22, 2020**

1. Alberta School Board Association – Special Meeting
2. Barrhead Community Awareness Resource Education Services Coalition
3. Pembina North Community School Council Meeting
4. Swan Hills School Council Meeting
5. Teachers' Employer Bargaining Association
6. Westlock Connex Meeting

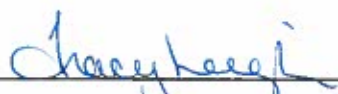
**Celebrations**

1. Thank you, students, parents and staff – Division News

**Board Calendar****Land, Legal, Labour (In-Camera)**

- 7887/09/20 Moved by Trustee Scinski that the meeting convene as an In-Camera Session to discuss land, labour, legal matters. Carried
- 7888/09/20 Moved by Trustee Lefebvre that the meeting reconvene as a Regular Meeting. Carried
- 7889/09/20 Chair Tuininga declared the meeting adjourned at 12:28 p.m.

  
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 Board Chair

  
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 Secretary Treasurer