

Under the *Alberta School Act*, all students under 16 years of age are required to attend school.

Vista Virtual School students who do not submit assignments regularly will be considered truant and the students may be referred to the Attendance Review Board of Alberta.

To assist students and parents in meeting standards, Vista Virtual School staff will:

1. Ask parents to inform Vista Virtual School of circumstances that hinder the student's progress.
2. Determine the schedule for submission of assignments.
3. Contact students when assignments are not received regularly.
4. Inform parents of problems such as lack of progress.
5. Provide reports of student progress monthly.
6. Offer student-parent-teacher interviews two times per school year.
7. Invite parents to request conferences with teachers and/or administration as needed.

Attendance at Vista Virtual School is gauged by the timely submission of assignments by, or prior to, the due dates, as well as regular communication with the teachers.