Month		

EE # [redacted]

KIM WEBSTER

Date month day, year	Location	Event Description	PAYROLL Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294	PAYROLL TOTAL	ACCOUNTS PAYABLE TRAVEL Distance (KM)	Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	MISCELLANEOUS EXPENSES Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
7-Sep-17	Barrhead	Board Self Evaluation	196.00	196.00	42.00	21.00					21.00
13-Sep-17	Barrhead	Board Meeting Regional Office	196.00	196.00	42.00	21.00					21.00
21-Sep-17	Dunstable	Dunstable School Council Meeting	98.00	98.00	40.00	20.00					20.00
26-Sep-17	Westlock	Board Meeting Westlock Outreach - carpool with Sheri	196.00	196.00	86.00	43.00					43.00
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Monthly				-		-			Cell Phone	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		686.00	686.00		105.00	-			60.00	165.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	########

DEDUCTIONS Specify	Amount

ACCOUNTS PAYABLE TOTAL	$ 165.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,292.00

Trustee claims are made in accordance with Board Policy P7-10

Month		

EE [redacted]

KIM WEBSTER

Date month day, year	Location	Event Description	PAYROLL Trustee Honorarium Rates < 4 hours = $98 <> 4hrs / 8 hrs = $196 > 8 hrs = $294	PAYROLL TOTAL	ACCOUNTS PAYABLE TRAVEL Distance (KM)	Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	MISCELLANEOUS EXPENSES Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Oct 11/17	Barrhead	Board Meeting	196.00	196.00	42.00	21.00					21.00
Oct 25/17	Barrhead	Board Meeting/Retiring of Board	98.00	98.00	42.00	21.00					21.00
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Monthly				-		-			Cell Phone	20.00	20.00
Monthly				-		-			Hi Speed Internet Connection	40.00	40.00
	SUBTOTALS		294.00	294.00		42.00	-			60.00	102.00

CHAIRMAN'S ALLOWANCE	
STIPEND	441.00
PAYROLL TOTAL	$ 735.00

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 102.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 837.00

Trustee claims are made in accordance with Board Policy P7-10