

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2021

[Education Act, Sections 139(2)(b) and 244]

1175 The Pembina Hills School Division

Legal Name of School Jurisdiction

5310 - 49 Street Barrhead T7N1P3; 780 674-8504; tracy.leigh@pembinahills.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mrs. Jennifer Tuininga

Name



Signature

SUPERINTENDENT

Mr. David Garbutt

Name



Signature

SECRETARY TREASURER or TREASURER

Mrs. Tracy Leigh







Name



Signature

Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on May 27, 2020
Date

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
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15	Color coded cells:								
16		blue cells: require the input of data/descriptors wherever applicable.					grey cells: data not applicable - protected		
17							white cells: within text boxes REQUIRE the input of points and data.		
18		green cells: populated based on information previously submitted					yellow cells: to be completed when yellow only.		
19									
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2020/2021 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26									
27	Enrolment is expected to increase by 0.65%								
28									
29	The division has utilized operating reserves over the last 5 years and is now at a reserve level of \$2,231,730 (3.84% of operating expenses, making it necessary to								
30	restructure operations								
31	Moved to centralized staffing of community schools to ensure equity and fairness across the division								
32									
33	Certificated staff reductions of 4.6%								
34									
35	Uncertificated staff reductions of 14.7%								
36									
37	Assumption that students return to normal school in the fall with a requirement of additional PPE and cleaning supplies								
38	Included in budget expenses is \$450,000 in unallocated contingency. Schools do their best to balance their operating budget within their allotted funds but if there is								
39	a shortfall, Principals will contact the Superintendent for review. The Superintendent will report to the Board how the allocation was provided to schools at the								
40	Board meeting following the decision.								
41	The budget presented is balanced and we don't anticipate using operating reserves unless unexpected costs arise in the year.								
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50	<u>Significant Business and Financial Risks:</u>								
51									
52									
53	Not knowing how schools will reopen in the fall after COVID-19 and the requirements could have a significant impact on operating expenses.								
54									
55	The requirement to seek Minister Approval to utilize operating reserves means that the division would need to fund unforeseen expenses should the Minister deny								
56	the request.								
57	Increase to insurance premiums puts other areas of operation and people at risk. There is less funding to use for property maintenance because it's being spent on								
58	insurance premiums.								
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BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
REVENUES			
Government of Alberta	\$ 56,045,477	\$55,920,138	\$56,800,564
Federal Government and First Nations	\$ 1,100	\$32,534	\$32,342
Out of province authorities	\$ -	\$0	\$0
Alberta Municipalities-special tax levies	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 713,000	\$716,689	\$678,701
Other sales and services	\$ 1,518,249	\$1,926,407	\$1,703,606
Investment income	\$ 202,575	\$168,500	\$251,288
Gifts and donations	\$ 39,000	\$84,546	\$155,718
Rental of facilities	\$ 44,225	\$57,647	\$51,810
Fundraising	\$ 406,396	\$463,066	\$479,879
Gains on disposal of capital assets	\$ 1,000	\$1,000	\$12,399
Other revenue	\$ 1,500	\$0	\$0
TOTAL REVENUES	\$58,972,522	\$59,370,527	\$60,166,306
EXPENSES			
Instruction - Pre K	\$ 979,400	\$3,683,398	\$3,785,317
Instruction - K to Grade 12	\$ 43,337,138	\$43,786,306	\$43,930,459
Operations & maintenance	\$ 7,427,320	\$7,152,700	\$6,544,438
Transportation	\$ 5,165,384	\$4,898,117	\$4,949,256
System Administration	\$ 2,063,280	\$2,055,814	\$2,000,455
External Services	\$ -	\$0	\$1,009,513
TOTAL EXPENSES	\$58,972,522	\$61,576,335	\$62,219,438
ANNUAL SURPLUS (DEFICIT)	\$0	(\$2,205,808)	(\$2,053,132)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual Audited 2018/2019
EXPENSES			
Certificated salaries	\$ 23,750,608	\$25,454,288	\$25,674,064
Certificated benefits	\$ 5,501,535	\$5,983,763	\$5,647,692
Non-certificated salaries and wages	\$ 11,195,945	\$12,218,994	\$12,615,377
Non-certificated benefits	\$ 2,858,540	\$3,571,049	\$3,209,707
Services, contracts, and supplies	\$ 13,327,945	\$11,918,949	\$12,583,091
Capital and debt services			
Amortization of capital assets			
Supported	\$ 1,703,236	\$1,760,353	\$1,763,116
Unsupported	\$ 634,713	\$661,339	\$701,006
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$7,600	\$25,385
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$58,972,522	\$61,576,335	\$62,219,438

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2020/2021							Actual Audited 2018/19
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	Pre K	K - Grade 12						
(1) Alberta Education	\$ 926,400	\$ 40,473,643	\$ 5,688,509	\$ 4,736,484	\$ 2,052,705	\$ -	\$ 53,877,741	\$ 53,877,322
(2) Alberta Infrastructure		\$ 464,500	\$ 1,703,236			\$ -	\$ 2,167,736	\$ 1,743,226
(3) Other - Government of Alberta		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,155,726
(4) Federal Government and First Nations		\$ 1,100	\$ -	\$ -	\$ -	\$ -	\$ 1,100	\$ 32,342
(5) Other Alberta school authorities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,290
(6) Out of province authorities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Alberta municipalities-special tax levies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Property taxes		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Fees		\$ 399,600		\$ 313,400		\$ -	\$ 713,000	\$ 678,701
(10) Other sales and services	\$ 53,000	\$ 1,361,749	\$ 3,000	\$ 100,000	\$ 500	\$ -	\$ 1,518,249	\$ 1,703,606
(11) Investment income		\$ 176,000	\$ 1,500	\$ 15,000	\$ 10,075	\$ -	\$ 202,575	\$ 251,288
(12) Gifts and donations		\$ 39,000			\$ -	\$ -	\$ 39,000	\$ 155,718
(13) Rental of facilities		\$ 14,150	\$ 30,075		\$ -	\$ -	\$ 44,225	\$ 51,810
(14) Fundraising		\$ 406,396			\$ -	\$ -	\$ 406,396	\$ 479,879
(15) Gains on disposal of tangible capital assets		\$ -	\$ 1,000		\$ -	\$ -	\$ 1,000	\$ 12,399
(16) Other revenue		\$ 1,000	\$ -	\$ 500	\$ -	\$ -	\$ 1,500	\$ -
(17) TOTAL REVENUES	\$ 979,400	\$ 43,337,138	\$ 7,427,320	\$ 5,165,384	\$ 2,063,280	\$ -	\$ 58,972,522	\$ 60,166,306
EXPENSES								
(18) Certificated salaries	\$ 631,161	\$ 22,536,423			\$ 583,024	\$ -	\$ 23,750,608	\$ 25,674,064
(19) Certificated benefits	\$ 75,739	\$ 5,309,191			\$ 116,605	\$ -	\$ 5,501,535	\$ 5,647,692
(20) Non-certificated salaries and wages	\$ 200,000	\$ 7,182,398	\$ 571,655	\$ 2,205,169	\$ 1,036,723	\$ -	\$ 11,195,945	\$ 12,615,377
(21) Non-certificated benefits	\$ 50,000	\$ 1,838,059	\$ 120,047	\$ 643,089	\$ 207,345	\$ -	\$ 2,858,540	\$ 3,209,707
(22) SUB - TOTAL	\$ 956,900	\$ 36,866,071	\$ 691,702	\$ 2,848,258	\$ 1,943,697	\$ -	\$ 43,306,628	\$ 47,146,840
(23) Services, contracts and supplies	\$ 22,500	\$ 6,449,893	\$ 4,960,217	\$ 1,812,274	\$ 83,061	\$ -	\$ 13,327,945	\$ 12,583,091
(24) Amortization of supported tangible capital assets		\$ -	\$ 1,703,236	\$ -	\$ -	\$ -	\$ 1,703,236	\$ 1,763,116
(25) Amortization of unsupported tangible capital assets		\$ 21,174	\$ 72,165	\$ 504,852	\$ 36,522	\$ -	\$ 634,713	\$ 701,006
(26) Supported interest on capital debt		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27) Unsupported interest on capital debt		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Other interest and finance charges		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,385
(29) Losses on disposal of tangible capital assets		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) TOTAL EXPENSES	\$ 979,400	\$ 43,337,138	\$ 7,427,320	\$ 5,165,384	\$ 2,063,280	\$ -	\$ 58,972,522	\$ 62,219,438
(32) OPERATING SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,053,132)

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
FEES			
TRANSPORTATION	\$313,400	\$309,000	\$312,197
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$30,274	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$21,500	\$21,102	\$23,369
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES			
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$207,500	\$164,607	\$200,304
Non-curricular goods and services	\$10,000	\$12,440	\$15,267
NON-CURRICULAR TRAVEL			
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$713,000	\$716,689	\$678,701

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.		Approved Budget 2020/2021	Fall Budget Update 2019/2020	Actual 2018/2019
Cafeteria sales, hot lunch, milk programs		\$25,000	\$50,000	\$81,904
Special events		\$0	\$118,434	\$88,550
Sales or rentals of other supplies/services		\$256,980	\$459,444	\$422,003
International and out of province student revenue		\$0	\$0	\$0
Adult education revenue		\$0	\$0	\$993,904
Preschool		\$53,000	\$53,000	\$60,533
Child care & before and after school care		\$0	\$0	\$0
Lost item replacement fees		\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other (Describe)	\$0	\$0	\$0
Other (describe)	Other sales (describe here)	\$0	\$0	
Other (describe)	Other sales (describe here)	\$0	\$0	
TOTAL		\$334,980	\$680,878	\$1,646,894

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2019	\$10,207,470	\$4,938,665	\$0	\$4,127,458	\$903,067	\$3,224,391	\$1,141,347
2019/2020 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$1,895,724)			(\$1,895,724)	(\$1,895,724)		
Estimated board funded capital asset additions		\$359,440		(\$85,030)	\$0	(\$85,030)	(\$274,410)
Estimated disposal of unsupported tangible capital assets	\$67,679			\$0	\$0		\$67,679
Estimated amortization of capital assets (expense)		(\$2,437,360)		\$2,437,360	\$2,437,360		
Estimated capital revenue recognized - Alberta Education		\$1,757,945		(\$1,757,945)	(\$1,757,945)		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				(\$594,389)	\$1,216,309	(\$1,810,698)	\$594,389
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0		\$0
Estimated Balances for August 31, 2020	\$8,379,425	\$4,618,690	\$0	\$2,231,730	\$903,067	\$1,328,663	\$1,529,005
2020/21 Budget projections for:							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected board funded capital asset additions		\$878,488		(\$58,488)	\$0	(\$58,488)	(\$820,000)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$2,337,949)		\$2,337,949	\$2,337,949		
Budgeted capital revenue recognized - Alberta Education		\$1,703,236		(\$1,703,236)	(\$1,703,236)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				(\$576,225)	(\$634,713)	\$58,488	\$576,225
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2021	\$8,379,425	\$4,862,465	\$0	\$2,231,730	\$903,067	\$1,328,663	\$1,285,230

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Explanation	Unrestricted Surplus Usage			Operating Reserves Usage			Year Ended		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023	31-Aug-2021	31-Aug-2022	31-Aug-2023
Projected opening balance		\$903,067	\$903,067	\$903,067	\$1,328,663	\$1,328,663	\$1,328,663	\$1,529,005	\$1,285,230	\$1,285,230
Projected excess of revenues over expenses (surplus only)	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation - add1 space on AOS3 / AOS4	\$2,337,949	\$0	\$0		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add1 space on AOS3 / AOS4	(\$1,703,236)	\$0	\$0		\$0	\$0			
Budgeted changes in Endowments	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Explanation - add1 space on AOS3 / AOS4	(\$634,713)	\$0	\$0	\$58,488	\$0	\$0	\$576,225	\$0	\$0
Projected assumptions/transfers of operations	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Reallocate to Row 41-48 or Describe Asset	\$0	\$0	\$0	(\$58,488)	\$0	\$0	(\$820,000)	\$0	\$0
Building leases	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add1 space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$903,067	\$903,067	\$903,067	\$1,328,663	\$1,328,663	\$1,328,663	\$1,285,230	\$1,285,230	\$1,285,230

Total surplus as a percentage of 2020 Expenses	5.96%	5.96%	5.96%
ASO as a percentage of 2020 Expenses	3.78%	3.78%	3.78%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2021	\$ -	
PLEASE DO NOT ALLOCATE IN BLUE CELLS BELOW	0	
Estimated Operating Deficit Due to:		
Description 1 (fill only your board projected an operating deficit)		
Description 2 (fill only your board projected an operating deficit)		
Description 3 (fill only your board projected an operating deficit)		
Description 4 (fill only your board projected an operating deficit)		
Description 5 (fill only your board projected an operating deficit)		
Description 6 (fill only your board projected an operating deficit)		
Description 7 (fill only your board projected an operating deficit)		
Subtotal, access of operating reserves to cover operating deficit	-	
Projected board funded Tangible Capital Assets additions using both unrestricted surplus and operating reserves	58,488	
Budgeted disposal of unsupported Tangible capital Assets	-	
Budgeted amortization of board funded Tangible Capital Assets	(634,713)	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	576,225	
Total projected amount to access ASO in 2020/21	\$ -	

Total amount approved by the Minister

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2020/2021 (Note 2)	Actual 2019/2020	Actual 2018/2019	Notes
Kindergarten, and Grades 1 to 12				
Eligible Funded Students:				
Kindergarten	274	229	388	Head count
Kindergarten program hours	475	475	475	Minimum: 475 hours
Kindergarten FTE's Enrolled	137	115	194	0.5 times Head Count
Grades 1 to 9	2,648	2,618	2,624	Head count
Grades 10 to 12 - 1st, 2nd & 3rd year	2,605	2,606	1,707	Head count
Grades 10 to 12 - 4th year	80	63		Head count
Grades 10 to 12 - 4th year FTE	40	32	-	0.5 times Head Count
Grades 10 to 12 - 5th year	7	9	-	Head count
Grades 10 to 12 - 5th year FTE	2	2	-	0.25 times Head Count
Total FTE	5,432	5,372	4,525	K- Grade 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.1%	18.7%		
Other Students:				
Total	-	-	-	Note 3
Total Net Enrolled Students	5,432	5,372	4,525	
Home Ed Students	-		-	Note 4
Total Enrolled Students, Kindergarten, and Grades 1-12	5,432	5,372	4,525	
Percentage Change	1.1%	18.7%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	260	186	194	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	740	700	569	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

Pre - Kindergarten (Pre - K)

Eligible Funded Children	134	177	397	Children between the age of 2 years 8 months and 4 years 8 months.
Other Children	-	-	-	Children between the age of 2 years 8 months and 4 years 8 months.
Total Enrolled Children - Pre - K	134	177	397	
Program Hours	400	400	475	Minimum: 400 Hours
FTE Ratio	0.500	0.500	0.594	Actual hours divided by 800
FTE's Enrolled, Pre - K	67	89	236	
Percentage Change	-24.3%	-62.5%		
Of the Eligible Funded Children:				
Students with Severe Disabilities (PUF)	88	154	130	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	5	112	86	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2020/2021 budget report preparation.
- Other K to Grade 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2020/2021	Actual 2019/2020	Actual 2018/2019	Notes
CERTIFICATED STAFF				
School Based	227.9	246.5	254.4	Teacher certification required for performing functions at the school level.
Non-School Based	4.0	4.0	4.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	231.9	250.5	258.4	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	-7.4%	-3.1%	-11.4%	
If an average standard cost is used, please disclose rate:	\$ 105,500	\$ 104,300	\$ 104,000	
Student F.T.E. per certificated Staff	23.7	21.8	18.4	
	Please Allocate			
	-			
	(7.9)			
Enrolment Change	(18.6)	(7.9)		
Other Factors	-			Descriptor (required):
Total Change	(18.6)	(7.9)		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:				
Continuous contracts terminated	(2.0)	-		FTEs
Non-permanent contracts not being renewed	(14.6)	(3.9)		FTEs
Other (retirement, attrition, etc.)	(2.0)	(4.0)		Descriptor (required): Retirement
Total Negative Change in Certificated FTEs	(18.6)	(7.9)		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
<i>Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):</i>				
Certificated Number of Teachers				
Permanent - Full time	260.0	264.0	270.0	
Permanent - Part time	34.0	34.0	35.0	
Probationary - Full time	-	23.0	27.0	
Probationary - Part time	1.0	8.0	7.0	
Temporary - Full time	8.0	18.0	17.0	
Temporary - Part time	-	-	4.0	
NON-CERTIFICATED STAFF				
Instructional - Education Assistants	-	-	-	Personnel support students as part of a multidisciplinary team with teachers and other support
Instructional - Other non-certificated instruction	180.2	227.5	223.4	Personnel providing instruction support for schools under 'Instruction' program areas other than EAS
Operations & Maintenance	6.6	6.6	5.9	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	73.9	73.9	70.9	Other personnel providing direct support to the transportation of students to and from school other than
Other	18.7	19.7	20.9	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	279.4	327.7	321.1	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-14.7%	2.0%	-13.0%	
Explanation of Changes:				
Additional Information				
Are non-certificated staff subject to a collective agreement? <input type="text" value="No"/>				
Please provide terms of contract for 2020/21 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.				
Non-cert staff are non-union, with the exception of bus drivers and maintenance/transportation shop personnel (35), who belong to CUPE Local 1661				