Month	September

EE # 10648

JAN HOFFART

Event Description		PAYROLL			ACCOUNTS PAYABLE						
		Trustee Honorarium Rates < 4 hours = $96 <> 4hrs / 8 hrs = $192 > 8 hrs = $288	Child Care/ Incap Spouse <4 hrs = $16 >4 hrs = $32	PAYROLL TOTAL	TRAVEL Distance (KM)	Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	MISCELLANEOUS EXPENSES Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Date	Location and Description										
enter as month day, year											
Sept 2/14	Dapp, PNCS opening	96.00		96.00	54.00	27.00					27.00
Sept 9/14	Barrhead, Municipal partner mtg, Policy Committee Meeting	96.00		96.00	86.00	43.00					43.00
Sept 10/14	Barrhead,Board mtg, Westlock, Eat, Greet, Meet	288.00		288.00	86.00	43.00					43.00
Sept 16/14	Hazel Bluff, Crucial Conversations, Westlock, RFS Awards	288.00		288.00	24.00	12.00					12.00
Sept 17/14	Westlock, WDTF	96.00		96.00		-					-
Sept 18/14	Barrhead, Communication Workshop	96.00		96.00		-					
Sept 24/14	Swan Hills, Board Meeting	288.00		288.00	272.00	136.00					1
Sept 30/14	Westlock, SAC mtg	96.00		96.00		-					-
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Monthly				-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS	1344.00	0.00	1,344.00		261.00	-			43.00	304.00

CHAIRMAN'S ALLOWANCE _____

STIPEND 432.00

PAYROLL TOTAL $ 1,776.00

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 304.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,080.00

Month	October	EE #10648	JAN HOFFART

Event Description		PAYROLL		ACCOUNTS PAYABLE						
		Trustee Honorarium Rates < 4 hours = $96 <> 4hrs / 8 hrs = $192 > 8 hrs = $288		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date enter as month day, year	Location and Description		PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Oct 1/14	Westlock - R.F. Staples SAC	96.00	96.00		-					-
Oct 2/14	Barrhead - Policy Committee mtg, Evergreen meeting	192.00	192.00	86.00	43.00					43.00
Oct. 7/14	Barrhead - Superintendent Evaluation	192.00	192.00	86.00	43.00					43.00
Oct 8/14	Barrhead - EFAP mtg	96.00	96.00	86.00	43.00					43.00
Oct 9/14	Barrhead - Board Meeting	192.00	192.00	86.00	43.00					43.00
Oct 10/14	Edmonton - PSBAA mtg	192.00	192.00		-			Car pooled with Jackie there		-
Oct 11/14	Edmonton - PSBAA mtg	192.00	192.00		-					-
Oct 12/14	Edmonton - PSBAA mtg	192.00	192.00	85.00	42.50					42.50
Oct 20/14	Westlock - SRO presentation prep	96.00	96.00		-					-
Oct 23/14	Barrhead - Municipalities meeting	96.00	96.00	86.00	43.00					43.00
Oct 27/14	Barrhead - Board session	96.00	96.00	86.00	43.00					43.00
Oct 28/14	Hazel Bluff - Crucial Conversation training	192.00	192.00	24.00	12.00					12.00
Oct 29/14	Barrhead - Board Meeting	192.00	192.00	86.00	43.00					43.00
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Monthly			-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS	2016.00	2,016.00		355.50	-			43.00	398.50

CHAIRMAN'S ALLOWANCE	
STIPEND	432.00
PAYROLL TOTAL	**$ 2,448.00**

DEDUCTIONS	
Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 398.50**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,846.50

Month	November	EE #10648	JAN HOFFART

Event Description		PAYROLL		ACCOUNTS PAYABLE						
		Trustee Honorarium Rates		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date enter as month day, year	Location and Description	< 4 hours = $96 <> 4hrs / 8 hrs = $192 > 8 hrs = $288	PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Nov 4/14	Barrhead, Board agenda planning	96.00	96.00	86.00	43.00					43.00
Nov 7/14	Barrhead, Board planning, PD lunch, SRO mtg	192.00	192.00	86.00	43.00					43.00
Nov 12/14	Barrhead, Board mtg, Council of School Councils	288.00	288.00	86.00	43.00					43.00
Nov 11/14	Westlock, Remembrance Day ceremony	96.00	96.00		-					-
Nov 17/14	Edmonton, ASBA FGM	192.00	192.00	85.00	42.50			Taxi	12.80	55.30
Nov 18/14	Edmonton, ASBA FGM	192.00	192.00		-			Car pooled with Jackie		-
Nov 19/14	Barrhead, Safe and Caring Webinar	96.00	96.00	86.00	43.00					43.00
Nov 21/14	Barrhead, Policy Committee Mtg	96.00	96.00	86.00	43.00					43.00
Nov 25/14	Barrhead, Board Evaluation/Westlock, SAC	288.00	288.00	86.00	43.00					43.00
Nov 26/14	Fort Assiniboine/Board Mtg	288.00	288.00		-			Car pooled with Annette		-
Nov 27/14	Westlock, Rotary SRO presentation	96.00	96.00		-					-
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Monthly			-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS	1920.00	1,920.00		300.50	-			55.80	356.30
		CHAIRMAN'S ALLOWANCE								
		STIPEND	432.00							
		PAYROLL TOTAL	$ 2,352.00					ACCOUNTS PAYABLE TOTAL	$	356.30

DEDUCTIONS

Specify	Amount

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,708.30

Month	December	EE #10648	JAN HOFFART

Event Description		PAYROLL		ACCOUNTS PAYABLE						
		Trustee Honorarium Rates < 4 hours = $96 <> 4hrs / 8 hrs = $192 > 8 hrs = $288		TRAVEL		MEALS		MISCELLANEOUS EXPENSES		
Date enter as month day, year	Location and Description		PAYROLL TOTAL	Distance (KM)	Dist @ $ 0.50 per km	B - 10.00 L - 15.00 S - 25.00	Desc B,L,S	Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Dec 2/14	Barrhead/TBAC, Westlock, R.F Staples SAC	192.00	192.00	86.00	43.00					43.00
Dec 9/14	Westlock - County SRO presentation	96.00	96.00		-					-
Dec 10/14	Barrhead - Board Mtg	192.00	192.00	86.00	43.00					43.00
Dec 16/14	Whitecourt - meeting with Woodland County	192.00	192.00	288.00	144.00					144.00
Dec 18/14	Westlock - meeting with Mayor Leriger	96.00	96.00		-					-
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Monthly			-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS	768.00	768.00		230.00	-			43.00	273.00

CHAIRMAN'S ALLOWANCE	
STIPEND	432.00
PAYROLL TOTAL	$ 1,200.00

DEDUCTIONS	
Specify	Amount

ACCOUNTS PAYABLE TOTAL $ 273.00

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,473.00

Month	January

EE #10648

JAN HOFFART

Event Description / PAYROLL / ACCOUNTS PAYABLE

Date (enter as month day, year)	Location and Description	Trustee Honorarium Rates: < 4 hours = $96; <> 4hrs / 8 hrs = $192; > 8 hrs = $288 — PAYROLL TOTAL	TRAVEL: Distance (KM)	TRAVEL: Dist @ $ 0.50 per km	MEALS: B - 10.00 L - 15.00 S - 25.00	MEALS: Desc B,L,S	MISCELLANEOUS EXPENSES: Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	MISCELLANEOUS EXPENSES: AMOUNT	EXPENSE TOTAL
12/16/14	Westlock, Xmas concert (I forgot to add to Dec)	96.00		-					-
01/19/15	Hazel bluff, Stakeholders planning mtg	96.00	44.00	22.00			Drove back and forth to Westlock teach Pilates class		22.00
01/20/15	Westlock, SAC meeting	96.00		-					-
01/22/15	Barrhead, working session- attendance boundaries	192.00	86.00	43.00					43.00
01/28/15	Westlock, Board meeting	192.00		-					-
01/30/15	Westlock, SRO meeting	96.00		-					-
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Monthly		-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS	768.00		65.00	-			43.00	108.00

CHAIRMAN'S ALLOWANCE

STIPEND 432.00

PAYROLL TOTAL **$ 1,200.00**

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 108.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,308.00

Month		Febriary

EE #10648

JAN HOFFART

Date (month day, year)	Location	Event Description	PAYROLL — Trustee Honorarium Rates: < 4 hours = $96; <> 4hrs / 8 hrs = $192; > 8 hrs = $288	PAYROLL TOTAL	ACCOUNTS PAYABLE — TRAVEL: Distance (KM)	TRAVEL: $ Dist @ 0.50 per km	MEALS: B - 10.00 L - 15.00 S - 25.00	MEALS: Desc B,L,S	MISCELLANEOUS EXPENSES: Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	AMOUNT	EXPENSE TOTAL
Feb.5/15	Edmonton	PSBC	192.00	192.00	92.00	46.00					46.00
Feb 6/15	Edmonton	PSBC	192.00	192.00		-					-
Feb.7/15	Edmonton	PSBC	192.00	192.00	92.00	46.00					46.00
Feb 9/15	Westlock	Policy Meeting	96.00	96.00		-					-
Feb 11/15	Barrhead	Board meeting/SRO meeting	288.00	288.00	86.00	43.00					43.00
Feb 12/15	Barrhead	Administrators meeting	192.00	192.00	86.00	43.00					43.00
Feb 18/15	Westlock	SRO meeting	96.00	96.00		-					-
Feb 19/15	Barrhead	Administrators meeting, WDTF (Westlock)	192.00	192.00	172.00	86.00					86.00
Feb 23/15	Westlock	Policy Meeting	192.00	192.00		-					-
Feb 24/15	Westlock	R.F. Staples SAC meeting	96.00	96.00		-					-
Feb 25/15	Edmonton	Board meeting - Vista Virtual	192.00	192.00		-					-
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Monthly				-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS		1920.00	1,920.00		264.00	-			43.00	307.00

PAYROLL	
CHAIRMAN'S ALLOWANCE	
STIPEND	432.00
PAYROLL TOTAL	**$2,352.00**

DEDUCTIONS — Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 307.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 2,659.00

Month	March		EE #10648	JAN HOFFART

Date month day, year	Location	Event Description	PAYROLL Trustee Honorarium Rates < 4 hours = $96 <> 4hrs / 8 hrs = $192 > 8 hrs = $288	PAYROLL TOTAL	ACCOUNTS PAYABLE TRAVEL Distance (KM)	TRAVEL Dist @ $ 0.50 per km	MEALS B - 10.00 L - 15.00 S - 25.00	MEALS Desc B,L,S	MISCELLANEOUS EXPENSES Receipts for all miscellaneous expenses must be submitted to Accounts Payable prior to payment	MISCELLANEOUS EXPENSES AMOUNT	EXPENSE TOTAL
5-Mar-15	Edmonton	Media Training	288.00	288.00	142.00	71.00			Drove to the Husky		71.00
10-Mar-15	Barrhead	Board Planning	288.00	288.00	86.00	43.00					43.00
11-Mar-15	Westlock	SRO meeting	96.00	96.00		-					-
17-Mar-15	Barrhead	EFAP	96.00	96.00	86.00	43.00					43.00
19-Mar-15	Westlock	Westlock Drug and Task Force	96.00	96.00		-					-
18-Mar-15	Barrhead	Board Meeting	192.00	192.00	86.00	43.00					43.00
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Monthly				-		-			Hi Speed Internet Connection	43.00	43.00
	SUBTOTALS		1056.00	1,056.00		200.00	-			43.00	243.00

CHAIRMAN'S ALLOWANCE	
STIPEND	432.00
PAYROLL TOTAL	**$1,488.00**

DEDUCTIONS

Specify	Amount

ACCOUNTS PAYABLE TOTAL **$ 243.00**

Please e-mail your completed claim by the first day of the new month to:
Veronica Lindquist, Payroll Administrator
Lou Doris, Accounts Payable

GRAND TOTAL FOR MONTH $ 1,731.00