

The Division supports and encourages student participation in extra-curricular, co-curricular activities, student government and student organizations where appropriate. Each school shall implement guidelines and procedures for these activities and organizations as necessary.

Note: This Administrative Procedure (AP) does NOT address off-site activities. All off-site activities are guided by [AP 60-03 Field Trips, Excursions, National and International Tours](#).

### **General Student Activities**

1. All school-sponsored student activities shall be supervised by teachers or responsible adults designated by a principal.
2. A lead teacher must ensure that they have clearly communicated the post-event pick-up procedure to parents, and if other arrangements are made, that the lead teacher has received communication from the parents.
3. The following general student activities are recognized:
  - 3.1. Contests for Students: The Division recognizes the benefit of school-sponsored contests to student development.
    - 3.1.1. All such contests must be approved by the principal or designate that will ensure the contest is fair and just.
    - 3.1.2. Additional participation in extra-school contests is encouraged (i.e. writing contests).
  - 3.2. Student Social Events: The Division supports student social events.
    - 3.2.1. Events that degrade or ridicule fellow students are prohibited.
  - 3.3. Interscholastic Programs / Competitions:
    - 3.3.1. Principals and teachers may use classrooms for activities that include the students and are of a general educational value such as school concerts, school parties, school clubs, etc.
    - 3.3.2. All such activities must be under the supervision of a teacher or responsible adult who is responsible for the conduct of the students and the general care of the property.
  - 3.4. Community Events involving Students: The Division supports students participating in community activities as it believes that students benefit by exposure to the inner workings of community groups and from the benefits associated with organizing personal contributions.
    - 3.4.1. The public benefits from the injection of youth into activities and gains a first-hand opportunity of contributing to a student's development.
    - 3.4.2. The school capitalizes on students demonstrating their skills as this also enhances the school curriculum and individual student development.

### **Support for Student Organizations**

1. Pembina Hills School Division supports student organizations and activities in accordance with the *Education Act*, section 35.1(1):  
**35.1(1)** *If one or more students attending a school operated by a board request a staff member employed by the board for support to establish a voluntary student organization, or to lead an activity intended to promote a*

welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging, the principal of the school shall

- (a) permit the establishment of the student organization or the holding of the activity at the school, and
- (b) designate a staff member to serve as the staff liaison to facilitate the establishment, and the ongoing operation, of the student organization or to assist in organizing the activity.

**(2)** For the purposes of subsection (1), an organization or activity includes an organization or activity that promotes equality and non-discrimination with respect to, without limitation, race, religious belief, colour, gender, gender identity, gender expression, physical disability, mental disability, family status or sexual orientation, including but not limited to organizations such as gay-straight alliances, diversity clubs, anti-racism clubs and anti-bullying clubs.

**(3)** The students may select a respectful and inclusive name for the organization, including the name “gay-straight alliance” or “queer-straight alliance”, after consulting with the principal.

**(4)** The principal shall immediately inform the board and the Minister if no staff member is available to serve as a staff liaison referred to in subsection (1), and if so informed, the Minister shall appoint a reasonable adult to work with the requesting students in organizing the activity or to facilitate the establishment, and the ongoing operation, of the student organization at the school.

**(5)** If a staff member indicates to a principal a willingness to act as a staff liaison under subsection (1),

- (a) a principal shall not inform a board or the Minister under subsection (4) that no staff member is available to serve as a staff liaison, and
- (b) that staff member shall be deemed to be available to serve as the staff liaison.

2. General norms will govern all types of student groups. Groups shall:
  - 2.1. Support the mission, vision and core values of the school and Division while upholding the dignity of individuals in the context of a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging in the group’s discussions, activities, and social action.
  - 2.2. Establish norms for discussion and sharing.
  - 2.3. Invite, not pressure, other students to join.
  - 2.4. Maintain the right of confidentiality (unless student wellbeing is at risk).
  - 2.5. Be sensitive to the safety of students at risk.
  - 2.6. Refrain from labelling or discussing students who are not members.
3. Activities must be facilitated by the certificated staff member who is supporting the group and who ensures that activities reflect the norms defined above. Activities could include but are not limited to:
  - 3.1. Exploring how inclusive practices enhance the life of school.
  - 3.2. Sponsoring activities throughout the school year to address issues such as bullying awareness week, guest speakers, and liaison with the principal.
  - 3.3. Promoting social justice activities to address local, national and international issues.
  - 3.4. Support to address group needs.
4. Resources for teachers: Please consider the ATA Publication, “GSAs and QSAs in Alberta Schools: A Guide for Teachers” (2015).
5. Boards, charter schools, and Regional authorities are public bodies under the *Freedom of Information and Protection of Privacy Act* and are bound by the provisions of that Act.

## Reference

[Education Act](#)

[Alberta Bill of Rights](#), s.1 (g); *Education Act*, preamble, par. 8

[Freedom of Information and Protection of Privacy Act](#)

[Policy 19 Welcoming, Caring, Respectful and Safe Learning Environment](#)

[AP 60-03 Field Trips, Excursions, National and International Tours](#)

[Form 6-03-C: Informed Consent/Permission for Extra-Curricular or Co-Curricular Trips, Field Trips, National and International Tours](#)

[GSA's and QSA's in Alberta Schools: A Guide for Teachers](#)

[Advisory on Disclosing a Student's Participation in a School Club](#)