

Public education must respond to the rapid social change, technological development and expansion of human knowledge typical of today's world. Therefore, individual schools, the school system as a whole, and the Board itself must continuously review and evaluate existing programs and practices, and adjust, change, or modify them as necessary in meeting the needs of students and the expectations of the job market and the community at large.

The effective school system relies on clearly defined goals, policies and regulations. Changes in the community membership on the Board may, through time, result in a situation in which stated organizational goals and those evidenced by practice differ substantially. It may then become necessary to attempt a realignment to both reaffirm stated goals and change practices to meet these goals, or redefine goals to meet current needs.

1. Scope

The evaluation will focus primarily on the operations of the Board and the Regional Office Administration.

The evaluation team will have access to all school system records and reports with the exception of private personnel records.

2. Purpose

The evaluation in terms of reference will be determined by the Board and may include one or more on the following components:

- Human Resources Management
- Financial Resources Management
- Transportation Management
- Facility Management
- Communication Practices
- Planning Practices
- Programs and Services
- Student Results

3. Periodic Evaluation

The Division shall be evaluated on a periodic basis to verify the consistency of goals and practices and to assist local school authorities in the management and operation of their physical, human and economic resources for the optimal benefit of students within the system.

Procedure:

1. Periodic Evaluations

- 1.1 The process of evaluation shall be initiated prior to December 1 of any school term.
- 1.2 An evaluation may be initiated by either the Board or the Superintendent of Schools after consultation with the other party.

- 1.3 A system evaluation should occur once every six years, or sooner if required. Preferably occurring during the Board's second year in office following a general election.
2. Evaluation Team Composition and Costs
 - 2.1 The Board, in conjunction with the Superintendent of Schools, will establish the exact composition of the evaluation team and the process to be followed.
 - 2.2 There shall be a minimum of five (5) members. These should include at least two (2) individuals from outside the district, of whom one should be a superintendent, and one well versed in school finance. It may be composed of school system personnel, invited school system personnel from other jurisdictions, university people, Alberta Education consultants, and/or representatives from other education groups.
 - 2.3 The full evaluation team will be named and in place within thirty (30) days of the decision to proceed.
 - 2.4 A decision to proceed shall be made in sufficient time to allow the preliminary report to be completed by March 15 of the current term.
 - 2.5 Any costs associated with the evaluation shall be borne by the Board.
3. Evaluation of Team Operations
 - 3.1 The evaluation team shall meet within thirty (30) days to set terms of reference parameters.
 - 3.2 The evaluation team shall elect their own chairperson.
 - 3.3 The school system will provide secretarial services and a recording secretary.
4. Reporting/Public Access
 - 4.1 The evaluation team shall submit a preliminary report to the Board by March 15 of the current term.
 - 4.2 A final report shall be submitted to the Board for consideration within thirty (30) days of the preliminary report and will be available to the public within 60 days after being tabled with the Board.
5. Implementation of Recommendations
 - 5.1 The Board shall be responsible to assess, consider, implement, reject and/or address the recommendations as it deems necessary.
6. Results Assessment
 - 6.1 The Board and Superintendent will hold a special meeting within one year to discuss and reassess the recommendations flowing from the report.